



**SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-HOBAC-FRA-GS-20211015-03**

PROJECT : **Sunscreen/Roller Blinds for Various LANDBANK Offices
(Framework Agreement)**

IMPLEMENTOR : **Procurement Department**

DATE : **November 15, 2021**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) Framework Agreement List (Section VI) and Checklist of Bidding Documents (Item No. 11 of the Eligibility and Technical Components) have been revised. Please see attached specific sections of the Bidding Documents.
- 3) No list of branches provided since this is a Framework Agreement. Payment shall be based on the actual branch location and number of panels installed.



ATTY. HONORIO T. DIAZ, JR.
Head, HOBAC Secretariat

Framework Agreement List

Land Bank of the Philippines

FRAMEWORK AGREEMENT LIST (Land Bank of the Philippines)				
Item / Service Type and nature of each item/service		Cost per item or service (per sq.ft.)	Maximum Quantity (in sq.ft.)	Total Cost per Item
1	Luzon Area			
	Sunscreen/Roller Blinds	P97.00	12,000	P1,164,000.00
	Installation	P30,840.00	1 lot	P30,840.00
	Health & Safety Protocol	P163,800.00	1 lot	P163,800.00
	Delivery	P96,000.00	1 lot	P96,000.00
2	Visayas Area			
	Sunscreen/Roller Blinds	P97.00	12,000	P1,164,000.00
	Installation	P30,840.00	1 lot	P30,840.00
	Health & Safety Protocol	P163,800.00	1 lot	P163,800.00
	Delivery	P360,000.00	1 lot	P360,000.00
3	Mindanao Area			
	Sunscreen/Roller Blinds	P97.00	12,000	P1,164,000.00
	Installation	P30,840.00	1 lot	P30,840.00
	Health & Safety Protocol	P163,800.00	1 lot	P163,800.00
	Delivery	P500,000.00	1 lot	P500,000.00
	Total of 412 panels (based on the LANDBANK minimum standard panel dimension of 0.90 meter wide x 3.00 meter high)			
TOTAL (Approved Budget for the Contract)				P5,031,920.00 Say: P5,031,900.00

h *ms*

<i>Expected delivery timeframe after receipt of a Call-Off.</i>	Within thirty (30) calendar days upon issuance of Call-off.
<i>Remarks</i>	<ol style="list-style-type: none">1. The projected quantity stated above is the maximum quantity of Goods which may be purchased by LANDBANK for this project. The quantities, however, may be re-allocated from one area to another depending on the actual need of LANDBANK. In case of re-allocation, the corresponding delivery cost for the destination area shall be applied.2. The unit prices shall be fixed for the duration of the agreement, regardless of increase or decrease in the prevailing market price at the time of actual order/purchase.3. Payment shall be based on actual measurement accepted by LANDBANK, subject to the existing accounting and auditing rules and regulations.
<p>Project Sites: Various LANDBANK Offices</p> <p>Contact Person: Mr. Enrico DJ. Samaniego, Head, Project Management and Engineering Department (PMED)</p> <p>Contact No.: 8405-7362</p>	

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

h wfy

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist.
Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- ***The Eligibility and Technical Component shall contain documents sequentially arranged as follows:***
 - **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or all of the following:
 - Registration Certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the Bidding Documents;
 - Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit: Provided, That the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR; and
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any,



whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).

4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

○ **Eligibility Documents – Class "B"**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

○ **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
11. **Revised Section VI – Schedule of Requirements with signature of bidder's authorized representative.**



12. Section VII – Specifications with response on compliance and signature of bidder's authorized representative.
13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
- **Post-Qualification Documents – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
 14. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 15. Latest Income Tax Return filed manually or through EFPS.
 16. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 17. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
 18. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

Financial Component (PDF File)

- ***The Financial Component shall contain documents sequentially arranged as follows:***

1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).
3. Dully filled out Bill of Quantities Form (Annex E) signed by the Bidder's authorized representative.

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.

h *WS*